

SAN BENITO FIREMEN'S
RELIEF & RETIREMENT FUND

Minutes For July 21, 2015

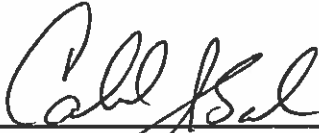
A REGULAR MEETING OF THE SAN BENITO FIRE FIGHTER'S RETIREMENT BOARD OF TRUSTEES WAS HELD ON TUESDAY JUNE 16, 2015 at 6:00 P.M. at Fire Station #1 located at 1201 North Sam Houston Blvd.

MEMBER PRESENT WERE:

Boris Esparza, Vice-Chairman
Caleb J Silva, Secretary
Rosallynn Alfaro, Trustee
Josue Peralez, Trustee
Ida Martinez, Trustee

- 1. Meeting was called to order at 6:10 p.m. by Vice-Chairman Boris Esparza; welcoming members.**
- 2. Minutes for June 16, 2015 meeting were presented to the board. Motion to accept minutes was made by Josue Peralez and 2nd by Caleb J Silva. Motion carried.**
- 3. Financial report for the month of June 2015 was prepared and presented by finance. Motion to accept financial report for the month of June 2015 was made Ida Martinez and 2nd by Arnulfo Gonzalez. Motion carried.**
- 4. Bills for the month of June 2015 were prepared and presented by finance. Motion to accept bills for the month of June 2015 was made by Ida Martinez and 2nd by Josue Peralez. Motion carried.**

5. **Discussion and Action Travel and Training Expenses for Laredo TLFFRA Educational Conference held September 13th, 14th and 15th 2015 was made by Arnulfo Gonzalez to send members interested and hotel stay of three rooms pending attendance and 2nd by Josue Peralez. Motion carried.**
6. **Discussion and Action on possible Credit/Debit Card for Travel and Training. Motion made by Caleb J Silva to table item seek out future information on Credit/Debit Card on item before we move forward and 2nd by Josue Peralez. Motion carried.**
7. **Discussion on Public Information Act and Roberts Rules of Order and need to provide or allow members needing training on Items.**
8. **Chairman's report was done by Vice-Chairman Boris Esparza. Mr. Esparza reviewed key points in meeting.**
9. **Adjournment. Motion to adjourn meeting made by Ida Martinez and 2nd by Boris Esparza. Meeting adjourned.**




Caleb J Silva, Trustee

SAN BENITO FIREMEN'S
RELIEF & RETIREMENT FUND

AGENDA FOR AUGUST 18, 2015

Notice is hereby given that the San Benito Fire Fighter's Retirement Board will hold a Regular Meeting on Tuesday August 18, 2015 at 6:00 p.m. The meeting will be held at 1201 South Sam Houston Blvd. at Fire Station #1. The following agenda will be presented to the Board:

- 1) Welcome
- 2) Discussion and Action of minutes of July 21, 2015 meeting.
- 3) Discussion and Action of financial reports for the month of July 2015.
- 4) Discussion and Action of bills for the month of July 2015.
- 5) Discussion on Travel and Training for Laredo TLFFRA Educational Conference held September 13th-15th 2015.
- 6) Chairman's Report
- 7) Adjournment


Secretary Caleb J Silva

SAN BENITO FIREMEN'S
RELIEF & RETIREMENT FUND

Minutes For August 18, 2015

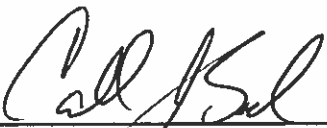
A REGULAR MEETING OF THE SAN BENITO FIRE FIGHTER'S RETIREMENT BOARD OF TRUSTEES WAS HELD ON TUESDAY Tuesday August 18, 2015 at 6:00 P.M. at Fire Station #1 located at 1201 North Sam Houston Blvd.

MEMBER PRESENT WERE:

Boris Esparza, Vice-Chairman
Caleb J Silva, Secretary
Rosallynn Alfaro, Trustee
Josue Peralez, Trustee
Ida Martinez, Trustee

- 1. Meeting was called to order at 6:28 p.m. by Vice-Chairman Boris Esparza; welcoming members.**
- 2. Minutes for July 21, 2015 meeting were not available for the board. Motion to Table Minutes until the next schedule meeting was made by Rosallynn Alfaro and 2nd by Ida Martinez. Motion carried.**
- 3. Financial report for the month of July 2015 was prepared and presented by finance. Motion to accept financial report for the month of July 2015 was made Ida Martinez and 2nd by Josue Peralez. Motion carried.**
- 4. Bills for the month of July 2015 were prepared and presented by finance. Motion to accept bills for the month of July 2015 was made by Josue Peralez and 2nd by Caleb J Silva. Motion carried.**

- 5. Discussion on Travel and Training for the upcoming TLFFRA Conference. Chairman Henry Lopez, Secretary Caleb J Silva and Trustee Josue Peralez will be attending. They will use Peralez private vehicle for travel and there have been two rooms reserved for Conference.**
- 6. Chairman's report was done by Vice-Chairman Boris Esparza. Mr. Esparza reviewed key points in meeting.**
- 7. Adjournment. Motion to adjourn meeting made by Ida Martinez and 2nd by Caleb J Silva. Meeting adjourned at 6:43pm.**



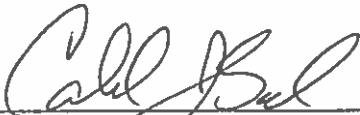
Caleb J Silva, Trustee

**SAN BENITO FIREMEN'S
RELIEF & RETIREMENT FUND**

AGENDA FOR September 7, 2015, 2015

Notice is hereby given that the San Benito Fire Fighter's Retirement Board will hold a Special Meeting on Monday September 7, 2015 at 8:30 a.m. The meeting will be held at 100 South Williams Road at Vicky's Restaurant. The following agenda will be presented to the Board:

- 1) Welcome
- 2) Discussion and Action of minutes of July 21, 2015 meeting.
- 3) Discussion and Action of minutes of August 18, 2015 meeting.
- 4) Discussion and Action of financial reports for the month of August 2015.
- 5) Discussion and Action of bills for the month of August 2015.
- 6) Discussion and Action of quarterly report provided by Morgan Stanley
- 7) Chairman's Report
- 8) Adjournment


Secretary Caleb J Silva

SAN BENITO FIREMEN'S
RELIEF & RETIREMENT FUND

Minutes For September 7, 2015


A **Special** meeting of the San Benito Fire Fighter's Retirement Board of Trustees was held on Monday September 7, 2015 at 8:30 a.m. The meeting was held at 100 South Williams Road at Vicky's Restaurant.

MEMBER PRESENT WERE:

✓ Henry Lopez, Chairman
✗ Boris Esparza, Vice-Chairman
Caleb J Silva, Secretary
Josue Peralez, Trustee
Arnie Gonzalez, Trustee

1. Meeting was called to order at 8:40 a.m. by Chairman Henry Lopez; welcoming members.
2. Minutes for July 21, 2015 meeting were presented to the Board. Motion to accept minutes was made by Arnie Gonzalez and 2nd by Boris Esparza . Motion carried.
3. Minutes for August 18, 2015 meeting were presented to the Board. Motion to accept minutes were made by Caleb J Silva and 2nd by Josue Silva. Motion carried.
4. Financial report for the month of August 2015 was not available to present to the Board. Motion to table the financial report for the month of August 2015 was made Caleb J Silva and 2nd by Josue Peralez. Motion carried.

5. Bills for the month of August 2015 was not available to present to the Board. Motion to table the bills report for the month of August 2015 was made Caleb J Silva and 2nd by Josue Peralez. Motion carried.
6. Mr. Tim Sharpe made presentation and provided quarterly report. Motion to accept quarterly report as provided by Smith Barney was made by Caleb J Silva and 2nd by Boris Esparza. Motion carried.
7. Chairman Henry Lopez did Chairman's Report. Mr. Lopez reviewed key points in meeting.
8. Adjournment. Motion to adjourn meeting made by Josue Peralez and 2nd by Caleb J Silva. Meeting adjourned at 10:10 am.



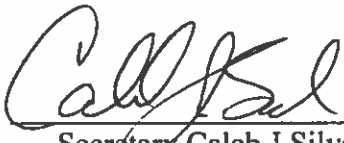
Caleb J Silva, Trustee

**SAN BENITO FIREMEN'S
RELIEF & RETIREMENT FUND**

AGENDA FOR October 27, 2015

Notice is hereby given that the San Benito Fire Fighter's Relief Retirement Board will hold a Special Meeting on Tuesday October 27, 2015 at 6:00p.m. The meeting will be held at 1201 South Sam Houston Blvd at Fire Station #1. The following agenda will be presented to the Board:

- 1) Welcome
- 2) Discussion and Action of Minutes of September 7, 2015 meeting.
- 3) Discussion and Action of Financial reports for the month of August 2015.
- 4) Discussion and Action of Bills for the month of August 2015.
- 5) Discussion and Action of Financial reports for the month of September 2015.
- 6) Discussion and Action of Bills for the month of September 2015.
- 7) Presentation by Tinsley Administrative Solutions LLC on Administrative Plan and Web Page
- 8) Chairman's Report
- 9) Adjournment


Secretary Caleb J Silva

SAN BENITO FIREMEN'S
RELIEF & RETIREMENT FUND

Minutes For October 27, 2015

A **Special** meeting of the San Benito Fire Fighter's Retirement Board of Trustees was held on Tuesday October 27, 2015 at 6:00 p.m. The meeting was held at 1201 South Sam Houston Blvd. at Fire Station #1.


MEMBER PRESENT WERE:

✂ Henry Lopez, Chairman
Caleb J Silva, Secretary
Josue Peralez, Trustee
Arnie Gonzalez, Trustee
Ida Martinez, Trustee

1. Meeting was called to order at 6:02 p.m. by Chairman Henry Lopez, welcoming members.
2. Minutes for September 7, 2015 were not available for the board. Motion to table minutes was made by Arnie Gonzalez and 2nd by Josue Peralez. Motion carried.
3. Financial report for the month of August 2015 was presented to the Board. Motion to accept the financial report for the month of August 2015 was made Caleb J Silva and 2nd by Josue Peralez. Motion carried.
4. Bills for the month of August 2015 was presented to the Board. Motion to accept the bills report for the month of August 2015 was made Caleb J Silva and 2nd by Josue Peralez. Motion carried.
5. Financial report for the month of September 2015 was presented to the Board. Motion to accept the financial report for the month of

**September 2015 was made Caleb J Silva and 2nd by Arnie Gonzalez.
Motion carried.**

- 6. Bills for the month of September 2015 was presented to the Board.
Motion to accept the bills report for the month of September 2015 was
made Caleb J Silva and 2nd by Arnie Gonzalez. Motion carried.**
- 7. Anna Tinsley made a presentation for the Pension Fund. She represents
Tinsley Administration Solutions LLC on Administrative Plan and
Web Page.**
- 8. Chairman Henry Lopez did Chairman's Report. Mr. Lopez reviewed
key points in meeting.**
- 9. Adjournment. Motion to adjourn meeting made by Josue Peralez and
2nd by Ida Martinez. Meeting adjourned at 7:23 pm.**




Caleb J Silva, Trustee

**SAN BENITO FIREMEN'S
RELIEF & RETIREMENT FUND**

AGENDA FOR November 17, 2015

Notice is hereby given that the San Benito Fire Fighter's Relief Retirement Board will hold a Regular Meeting on Tuesday November 17, 2015 at 6:00p.m. The meeting will be held at 1201 South Sam Houston Blvd at Fire Station #1. The following agenda will be presented to the Board:

- 1) Welcome
- 2) Discussion and Action of Minutes of September 7, 2015 meeting.
- 3) Discussion and Action of Minutes for October 27, 2015
- 4) Discussion and Action of Financial reports for the month of October 2015.
- 5) Discussion and Action of Bills for the month of October 2015.
- 6) Discussion and Action on Refund of Contributions for Fire Fighters who resigned.
- 7) Discussion and Action on election for a three year firefighter trustee term that is about to expire
- 8) Discussion and Action on Presentation by Tinsley Administrative Solutions LLC on Administrative Plan and Web Page
- 9) Chairman's Report
- 10) Adjournment


Secretary Caleb J Silva

SAN BENITO FIREMEN'S
RELIEF & RETIREMENT FUND

Minutes For November 17, 2015

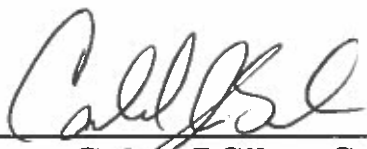
A **Regular** meeting of the San Benito Fire Fighter's Retirement Board of Trustees was held on Tuesday November 17, 2015 at 6:00 p.m. The meeting was held at 1201 South Sam Houston Blvd. at Fire Station #1.

MEMBER PRESENT WERE:

✕ Henry Lopez, Chairman
Boris Esparza, Vice Chairman
Caleb J Silva, Secretary
Josue Peralez, Trustee
Arnie Gonzalez, Trustee
Ida Martinez, Trustee

1. Meeting was called to order at 6:08 p.m. by Chairman Henry Lopez, welcoming members.
2. Minutes for September 7, 2015 were presented to the board. Motion to Accept minutes was made by Arnie Gonzalez and 2nd by Josue Peralez. Motion carried.
3. Minutes for October 27, 2015 were presented to the board. Motion to Accept minutes was made by Arnie Gonzalez and 2nd by Josue Peralez. Motion carried.
4. Financial report for the month of October 2015 was presented to the Board. Motion to accept the financial report for the month of August 2015 was made Caleb J Silva and 2nd by Josue Peralez. Motion carried.

5. **Bills for the month of October 2015 was presented to the Board. Motion to accept the bills report for the month of August 2015 was made Caleb J Silva and 2nd by Josue Peralez. Motion carried.**
6. **Discussion and Action on the payout of Alex Mancillas who resigned from the Fire Department and requested his contributions. Motion to accept was made by Ida Martinez and 2nd by Caleb J Silva. Motion carried.**
7. **Discussion and Action on the fire fighters three-year term that is about to expire. Motion made by Caleb J Silva to post the nomination period from December 21, 2015 to January 5, 2016 after which nomination period will close and appropriate ballots will be made. 2nd by Ida Martinez. Motion carried.**
8. **Discussion and Action on the Presentation made by Tinsley Administrative Solutions LLC on Administrative Plan and Web Page. Motion by Caleb J. Silva, to approve the hiring and entering into an agreement with Tinsley Administrative Solutions LLC and for the agreement to begin January 1, 2016 and to have the attorney review the contract agreement. 2nd by Boris Esparza. Motion carried.**
9. **Chairman Henry Lopez did Chairman's Report. Mr. Lopez reviewed key points in meeting.**
10. **Adjournment. Motion to adjourn meeting made by Josue Peralez and 2nd by Ida Martinez. Meeting adjourned at 6:58 pm.**



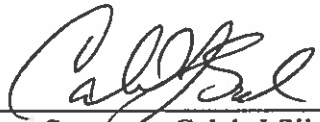
Caleb J Silva, Secretary

**SAN BENITO FIREMEN'S
RELIEF & RETIREMENT FUND**

AGENDA FOR December 16, 2015

Notice is hereby given that the San Benito Fire Fighter's Relief Retirement Board will hold a Special Meeting on December 16, 2015 at 6:00p.m. The meeting will be held at 1201 South Sam Houston Blvd at Fire Station #1. The following agenda will be presented to the Board:

- 1) Welcome
- 2) Discussion and Action of Minutes of September 7, 2015 meeting.
- 3) Discussion and Action of Minutes for October 27, 2015
- 4) Discussion and Action of Financial reports for the month of October 2015.
- 5) Discussion and Action of Bills for the month of October 2015.
- 6) Discussion and Action of Financial reports for the month of November 2015.
- 7) Discussion and Action of Bills for the month of November 2015.
- 8) Discussion and Action on Membership Renewal for TEXPERS
- 9) Discussion and Action on Refund of Contributions for Fire Fighters who resigned.
- 10) Discussion and Action on election for a three year firefighter trustee term that is about to expire
- 11) Discussion and Action on Presentation by Tinsley Administrative Solutions LLC on Administrative Plan and Web Page
- 12) Chairman's Report
- 13) Adjournment


Secretary Caleb J Silva

SAN BENITO FIREMEN'S
RELIEF & RETIREMENT FUND

MINUTES FOR JANUARY 19, 2016

A REGULAR MEETING OF THE SAN BENITO FIRE FIGHTER'S RETIREMENT BOARD OF TRUSTEES WAS HELD ON TUESDAY, JANUARY 19, 2016 at 6:00 P.M. at Fire Station #1, 1201 S. Sam Houston Blvd.

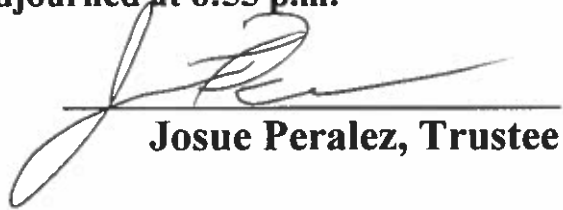
MEMBER PRESENT WERE:

Henry Lopez, Chairman
Boris Esparza, Vice-Chairman
Caleb J Silva, Secretary
Josue Peralez, Trustee
David Guevara, Trustee
Arnie Gonzalez, Trustee

1. Meeting was called to order at 6:05 p.m. By Chairman Henry Lopez; welcoming members.
2. Minutes for December 16, 2015 meeting were presented to the board. Motion to accept minutes was made by Josue Peralez and 2nd by Boris Esparza. Motion carried.
3. Financial report for the month of December 2015 was prepared and presented. Motion to table financial report for the month of December 2015 was made Josue Peralez and 2nd by Caleb Silva. Motion carried.
4. Bills for the month of December 2015 were prepared and presented. Motion to table bills for the month of December 2015 was made by Josue Peralez and 2nd by Boris Esparza. Motion carried.
5. Discussed and Action on election results of three year fire fighter trustee term. The election resulted in David Guevara becoming trustee.

Motion to accept the election results was made by Josue Peralez and 2nd by Caleb Silva. Motion carried.

- 6. Chairman Lopez gave update on the Status of the Actuarial Valuation.**
- 7. Chairman's report was done by Henry Lopez**
- 8. Adjournment. Motion to adjourn meeting made by Caleb Silva and 2nd by Josue Peralez. Meeting adjourned at 6:55 p.m.**



Josue Peralez, Trustee