

SAN BENITO FIREMEN'S
RELIEF & RETIREMENT FUND

Minutes For November 17, 2015


A **Regular** meeting of the San Benito Fire Fighter's Retirement Board of Trustees was held on Tuesday November 17, 2015 at 6:00 p.m. The meeting was held at 1201 South Sam Houston Blvd. at Fire Station #1.

MEMBER PRESENT WERE:

✕ Henry Lopez, Chairman
Boris Esparza, Vice Chairman
Caleb J Silva, Secretary
Josue Peralez, Trustee
Arnie Gonzalez, Trustee
Ida Martinez, Trustee

1. Meeting was called to order at 6:08 p.m. by Chairman Henry Lopez, welcoming members.
2. Minutes for September 7, 2015 were presented to the board. Motion to Accept minutes was made by Arnie Gonzalez and 2nd by Josue Peralez. Motion carried.
3. Minutes for October 27, 2015 were presented to the board. Motion to Accept minutes was made by Arnie Gonzalez and 2nd by Josue Peralez. Motion carried.
4. Financial report for the month of October 2015 was presented to the Board. Motion to accept the financial report for the month of August 2015 was made Caleb J Silva and 2nd by Josue Peralez. Motion carried.

5. **Bills for the month of October 2015 was presented to the Board. Motion to accept the bills report for the month of August 2015 was made Caleb J Silva and 2nd by Josue Peralez. Motion carried.**
6. **Discussion and Action on the payout of Alex Mancillas who resigned from the Fire Department and requested his contributions. Motion to accept was made by Ida Martinez and 2nd by Caleb J Silva. Motion carried.**
7. **Discussion and Action on the fire fighters three-year term that is about to expire. Motion made by Caleb J Silva to post the nomination period from December 21, 2015 to January 5, 2016 after which nomination period will close and appropriate ballots will be made. 2nd by Ida Martinez. Motion carried.**
8. **Discussion and Action on the Presentation made by Tinsley Administrative Solutions LLC on Administrative Plan and Web Page. Motion by Caleb J. Silva, to approve the hiring and entering into an agreement with Tinsley Administrative Solutions LLC and for the agreement to begin January 1, 2016 and to have the attorney review the contract agreement. 2nd by Boris Esparza. Motion carried.**
9. **Chairman Henry Lopez did Chairman's Report. Mr. Lopez reviewed key points in meeting.**
10. **Adjournment. Motion to adjourn meeting made by Josue Peralez and 2nd by Ida Martinez. Meeting adjourned at 6:58 pm.**



Caleb J Silva, Secretary